



# OBA Botanical Print Show at Lan Su Chinese Garden 2022

## Presentation & Delivery Requirements

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These specifications have been developed by Lan Su Gallery Staff and the Oregon Botanical Artists Exhibition Committee to ensure that the exhibition is a source of pride for exhibiting artists, as well as for our members and the community. The quality of your presentation will impact how your work is viewed. *Artwork that does not conform to the specifications below will not be accepted.* Your signature indicates your agreement with these policies. Questions may be addressed to: Theresa ([theresa.ream@gmail.com](mailto:theresa.ream@gmail.com))

#### Framed Prints

- Submit up to 5 framed prints. Up to 3 will be displayed and up to 2 held in reserve. Framed prints may be any size up to 16x20 inches.
- Frames must be either natural or black wood (gallery style, simple L-shape, e.g. Dick Blick Essentials). ALL work must be presented securely, professionally, and in keeping with the high standard expected for this show. Backs of frames must be sealed to protect from moisture due to the conditions of the venue.
- For framed prints, 4- or 8-ply mats in white or light neutral tones are required; no bright colors or paper mats. Matting must be clean, free of debris, and properly cut to professional standards. "Floated" artwork is acceptable.
- Lan Su Chinese Garden requires **plexiglass** for framing. Lan Su Chinese Garden will not be liable for any damage to artwork under glass.
- Use hanging wire only and D-rings. Do not use sawtooth hangers. See *OBA Framing Guidelines* attached.
- Label the back of the framed prints with 1. Artist's name, 2. Title of the work, 3. Label stating that the work is a print, 4. Certificate of Authenticity or artist's business card/label. Sample label attached or use your own.

#### Unframed Prints

- Artists can submit up to 20 unframed prints total of any botanical image(s). Prints may be matted or unmatted. Prints must be in cellophane wraps or cellophane envelopes with rigid backing, e.g. foam core, matboard.
- Unframed prints that sell best are 5x7, 8x10, 8x12, and 10x10 inches. Lan Su can accommodate up to 16x20 (including mat), but keep in mind that the smaller prints give more display opportunities.
- **Prints must be high-quality giclée professional prints.** Pearl-Printing.com in Portland, OR is a recommended studio. Their website defines giclée as “a print on either paper or canvas that uses archival, pigmented inks – not dye inks – which can fade. The ink is sprayed from a high resolution print head attached to an inkjet printer. A giclée should last a minimum of eighty years without fading. If under glass or if sprayed with a UV coating, it should last over one hundred years.” Giclée printers use 12 pigmented inks on archival paper vs. home printers that generally use 4 dye inks.
- For unframed prints only: mats may be any color. Mats are not required for unframed prints.
- Label the back of the unframed prints with 1. Artist's name, 2. Title of the work, 3. Label stating the work is a print, 4. Certificate of Authenticity or artist's business card/label. Sample label attached or use your own.

#### Cards

- Artists may submit up to 20 cards to be sold in the Lan Su gift shop. Any combination of images is fine.
- All cards for an individual artist must be the same price, i.e. all cards \$5. Artists do not need to add price labels. Lan Su will add price labels based on the artist's inventory sheet.
- Cards should include envelopes and be packaged in individual cello-wraps or bags (available at [www.clearbags.com](http://www.clearbags.com)).



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- **All framed artwork must be packed in a bubble-wrap envelope.** The bubble wrap must be labeled with the artist's name, email and phone number. Please close the top of the envelope with blue painters tape or similar so it can be easily opened and closed. Unsold artwork will be packed in original packing at the end of the show.
- **Lan Su is not able to accept shipments of artwork.** All artwork must be hand delivered. If you must ship your work, (for example out-of-area or PNBA members), please contact Theresa [theresa.ream@gmail.com](mailto:theresa.ream@gmail.com) to make local delivery arrangements. The artist is responsible for insuring artwork during transit. Lan Su Chinese Garden insures artwork during the exhibit and stores all artwork in a safe area.
- **Artwork will be available for sale to the public at a 50/50 commission split** between Lan Su Chinese Garden and the artist. Lan Su will handle all sales on site with consignment checks issued to artists within 30 days of sale.

### Copyright & Usage

- Works submitted are my sole creation with all the media applied by me, the artist. I am the sole holder of the rights to the image/s.
- Images accepted for this exhibition may be used in OBA and PNBA publications, such as a catalog, publicity for the exhibition, for interpretive purposes, or may be used online for promoting the exhibition before, during, and after its run without further permission being sought.

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### Presentation & Delivery Requirements, Copyright & Usage Agreement

I agree to abide by the presentation requirements listed above. I understand that if my work fails to meet these requirements, it will not be accepted for exhibition. I grant permission for OBA and PNBA to use my image/s as described above.

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**Artist Signature**

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**Print Name**

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**Date**