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Lan Su Chinese Garden Call for Entries and Application Form

Artist Name

Email

Mailing address

Phone Number



Lan Su Chinese Garden Call for Entries and Application Form

Exhibit Title: **Mums & More**

Exhibit Dates: **October 1, 2019 - November 30, 2019**

• PURPOSE

The exhibit will be a selection of contemporary botanical art by artists living or working in the Pacific Northwest, with a focus on chrysanthemums and other autumnal subjects, particularly those with an Asian origin.

• ELIGIBILITY

All artists affiliated with either the Oregon Botanical Artists or the Pacific Northwest Botanical Artists 18 years of age or older are eligible to submit works. All media will be accepted, except for digital. Entries must be original artworks. Plants of Asian origin are welcome, although subjects will not be limited to plants from the garden. A comprehensive list of plants at Lan Su Garden is available online at <http://www.lansugarden.org/about-the-garden/plants/>

• APPLICATION PROCESS

Artists must digitally submit a completed application form, and a signed copy of the presentation requirements, to alicedebodesigns@gmail.com. A check for \$35 (first piece) plus \$5 for each additional entry should be made out to Janene Walkky. Check must be received before applications can be processed. Payment may also be submitted to Janene Walkky via PayPal (jswalkky@yahoo.com).

Deadline for submissions is **August 1, 2019**. All accepted work must meet all applicable presentation guidelines. (See following page.). A digital version of this prospectus is available online at www.oba-artists.com.

Those interested in participating are encouraged to email alicedebodesigns@gmail.com to state their intent to submit work for the show by Nov. 1, 2018. This will help us get a sense of the level of participation we can expect and we'd love to hear from you soon!

• CONTACT

Alice Debo | 310-272-6154 | alicedebodesigns@gmail.com
102 NE Monroe St. Portland, OR 97212

Janet Parker | 503-206-8590 | jkp920@gmail.com
225 NW 18th Ave., Portland, OR 97209

Janene Walkky | 503-380-1643 | janene@walkky.net
2933 N Ainsworth St, Portland, OR 97217

• IMPORTANT DATES:

Nov 1, 2018 - Intent to submit

Jun 1, 2019 - High resolution images due *for consideration to be used for marketing purposes*.

August 1, 2019 SUBMISSION DATE- Alice Debo to receive completed applications and photos of submissions. Janene Walkky to receive submission payments via mail or PayPal.

Sept 20, 2019 - Artwork delivered to Lan Su Chinese Garden



Lan Su Chinese Garden

Presentation & Delivery Requirements for Exhibiting Artists

These specifications have been developed by the gallery staff and the OBA exhibition committee to ensure that our exhibitions are sources of pride for the exhibiting artists, as well as for our members and our community. The quality of your presentation will impact how your work is viewed. Artwork that does not conform to the specifications below will not be accepted. Your signature indicates your agreement with these policies. Questions regarding the items below may be addressed to Alice Debo, alicedebodesigns@gmail.com.

1. For the Lan Su Mums & More exhibition entries, frames must be standard Dick Blick “Essentials” wood frames in a natural finish. Sizes 9 x 12”, 12 x 12”, and 12 x 16” will be accepted. Note that ALL work must be presented securely, professionally, and in keeping with the high standard of work we expect to see in this show.
2. Back of frames **must** be sealed to protect from moisture due to the conditions of the venue.
3. Write your **name** and the **title** of your work on the back of each piece. Writing may be small and in pencil, but must be legible.
4. Lan Su Chinese Garden requires plexiglass for framing. Lan Su Chinese Garden will not be liable for any damage to artwork under glass.
5. 4 or 8-ply mats in white or light neutral tones are required; no bright colors or paper mats. Matting must be clean, free of debris and properly cut to professional standards.
6. Use hanging wire only. Do not use sawtooth hangers. When hanging wire is stretched in the center, it should extend to 1” below the top of the frame. (This way the nail will not show and the frames will be easier to hang at a consistent level.)
7. D-ring hangers are recommended for wood frames. To order D-ring hangers, visit: <http://www.dickblick.com/products/ook-readyscrew-d-ring-hangers/?clickTracking=true>. Place strap hangers 1/4 of the vertical length from the top of the piece.
8. All work must be packed in a bubble wrap envelope (store bought or home made), and labeled with a black magic marker. Please close the top of the envelope with blue painters tape so it can be easily opened and closed. Unsold artwork will be packed in original packing at the end of the show.
9. Delivery: You are responsible for delivering your final framed artwork to Lan Su Chinese Garden on Sept 20, 2019. More details to follow, about a specific time window for deliveries.
10. Lan Su is not able to accept shipments of artwork to the garden. We prefer that all artwork is hand delivered. If you have to ship your work, please contact Alice or Janene to make arrangements. The artist is responsible for insuring artwork during transit. Lan Su Chinese Garden insures artwork during the exhibit.
11. Work included in the show will be available for immediate sale to the public at a 50/50 commission split between the garden and the artist. The garden will handle all sales on site with consignment checks issued to artists within 30 days of sale. Work in the show that is marked NFS, or not for sale, will be **limited to 1 piece per exhibiting artist**. If artists participate in show-related activities with guests in the garden, the garden will take a 40% commission rather than 50%.

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I agree to abide by the presentation requirements listed above. I understand that if my work fails to meet these requirements, it will not be accepted for exhibition.

Artist Signature _____

Print Name _____



Lan Su Mums & More – Application Form

Complete the form below and send a **digital copy** (scanned) to Alice Debo along with a **digital signed copy** (scanned) of the presentation guidelines. Mail your check of **\$35.00 (first entry) plus \$5 for each additional entry** to Janene Walkky. Make your check out to Janene Walkky with “Lan Su Show” noted in the memo space or you can pay with PayPal to jswalkky@yahoo.com.

Mail your check to:

Janene Walkky, 2933 N Ainsworth St, Portland, OR 97217

Email the forms to alicedebodesigns@gmail.com

Please email a scan or photo of your images to Alice as well. Although the submission of high resolution scans is not required, it is strongly encouraged so they can be used to promote the show. A phone photo is required as an absolute minimum. Name each image with your last name and the art title. (For instance: Smith_CameliaJaponica) Please note: Image file titles of your scans must correspond with the titles listed below.

Wall space will determine how many pieces will be initially displayed. Every submitting artist will be represented by at least one of their submissions, “curated” by a team of OBA and Lan Su leadership. Additional works will be used to replace works sold off the wall. Lan Su will store all artwork in a safe area.

Deadline for **images to be considered for marketing use**: June 1, 2019.

Deadline for **ALL submissions**: August 1, 2019

NOTE: We must receive your entry fee before we can process your application.

<hr/> Artwork Title 1 <hr/> Price <hr/> Media <hr/> Framed Dimensions (H x W x D)	<hr/> Artwork Title 4 <hr/> Price <hr/> Media <hr/> Framed Dimensions (H x W x D)
<hr/> Artwork Title 2 <hr/> Price <hr/> Media <hr/> Framed Dimensions (H x W x D)	<hr/> Artwork Title 5 <hr/> Price <hr/> Media <hr/> Framed Dimensions (H x W x D)
<hr/> Artwork Title 3 <hr/> Price <hr/> Media <hr/> Framed Dimensions (H x W x D)	<hr/> Artwork Title 6 <hr/> Price <hr/> Media <hr/> Framed Dimensions (H x W x D)



Lan Su Mums & More Your Application Checklist:

On or before the submission deadline of June 1, 2019

Email to intake committee:

___ Your high resolution images that you would like to be considered for marketing purposes. This does not necessarily mean the works will be chosen for marketing. If you are not interested in your work being used for marketing images, your work is not due until August 1, 2019.*

No later than August 1, 2019

Mail to intake committee:

___ Your check for \$35 (first entry) plus \$5 for each additional entry made out to Janene Walkky, and “Lan Su Show” noted in the memo space. Mailed to Janene Walkky at

2933 N Ainsworth St.
Portland, OR 97217

Payment may also be sent via PayPal to jswalkky@yahoo.com. Choose ‘send money to a friend’ option, or add 3% to use ‘pay for goods or services’

___ Up to six high-res, “clean” scans or photos of your original art. (300 dpi, max 2880 pixels high), jpeg format, between 5 and 10 mg size. Phone photo of your submission is a minimum requirement.

___ A digital copy of your filled-out application form.

___ A digital copy of the presentation requirements, typed signatures accepted.

* We encourage as many images submitted for marketing as possible!! Our group has a lot of talent, let’s show it off!